



REQUEST FOR INCOMPLETE EXTENSION

DIRECTIONS

To extend the deadline for the coursework associated with a previously arranged incomplete (I) grade, please fill and return this form at least one week prior to the original deadline. Return the completed form to the Registrar's office (AS 201). For your own records, make and keep copies of all forms submitted to the registrar.

STUDENT INFORMATION

First Name _____ Middle name _____ Last Name _____

ID Number A000 _____ AUN E-mail _____@aun.edu.ng

Mobile Numbers i. _____ ii. _____

Catalog Year _____ Class Year FR/SO/JR/SR Credits Completed _____ Credits In Progress _____

Major (include concentration) _____ Minor _____

Extension Request Details

Course Subject and Number _____ Semester of Enrollment in Course _____

Date of Previous Deadline _____ Date of Extended Deadline (within 6 weeks of previous deadline) _____

Briefly describe the reasons for your extension (use back if more space needed): _____

Student signature _____ Date _____

AUTHORIZATION

Instructor's Signature _____ Date _____

Program Coordinator's Signature _____ Date _____

FOR OFFICIAL USE ONLY

Received by Registrar's Office Name _____ Date _____