



GRADUATE COURSE WITHDRAWAL FORM

SGS 019

DIRECTIONS

After add/drop period (the first 2 weeks/ 10th day of classes) students may withdraw from courses without academic penalty prior to or during the 4th week of classes. A grade of W (Withdrawal) will be recorded, which will not affect a student’s GPA. After the forth (4th) week of classes, a ‘WP’ (Withdrawal –Pass) or ‘WF’ (Withdrawal – Fail) will be input based on academic performance in course, as determined by the faculty member teaching the course. (Please refer to the catalog to learn about the effects of these marks on CGPA.) Prior to withdrawal from courses, students are strongly recommended to consult with their academic advisor. Students are advised to keep a copy of this record before submitting it to Registrar.

STUDENT INFORMATION

First Name _____ Middle Name _____ Last Name _____

ID Number A000 _____ AUN E-Mail _____@aun.edu.ng

Mobile Numbers i _____ ii _____

School _____ Semester/Year _____

CGPA _____

COURSE (S) TO WITHDRAW

Course Code	CRN	Instructor Name	Instructor Sign.	Grade	Date

Provide a reason for withdrawing from the course(s) above: _____

Student’s Signature _____ Date _____

Dean of School Signature _____ Date _____

FOR OFFICIAL USE ONLY

Changes Recorded by Registrar’s Office Name _____ Date _____

Professor(s) notified of Withdrawal